



INCLUSIVE SCHOOL EDUCATION ACTION PLAN

School: CCE

ACTION STEPS: (based off survey quality indicators)	Person(s) Responsible	Resources Needed	Time Frame	Evidence of Mastery
Bi-weekly special education meetings are held to share and discuss relevant special education topics. Special Education Supervisor and Specialized Instructional Facilitator for Reading will be invited to participate.	Administration, special education teachers	Meeting space and time, handouts, information from designee meetings and special education supervisor	2019-2020 school year, meetings will be held bi-weekly throughout the school year.	Master calendar, meeting agendas
Autism program students and special education staff will operate the Friday Colt Concessions which sells coffee, donuts, and fruit to staff members to help facilitate the communication skills of students and teach job skills.	Special Education Staff	Cart, food and drink supplies, paper goods, money for change, student script, student communication devices	2019-2020 school year, Colt Concessions is in operation most Fridays throughout the school year.	Master calendar, admin observation
Special education staff will be allowed and encouraged to participate with general education staff in day long grade level planning meetings held offsite during the school year.	Administration, special education teachers, general education teachers	Substitutes, meeting space and time, grade level lessons and curriculum	2019-2020 school year, three times each school year per grade level	Master calendar, CLT minutes
Staff will seek to increase opportunities for program students to be included in the general education classroom through morning meeting, specials, etc.	Program SPED staff, general education teachers	Classroom space, classroom materials, student schedules	2019-2020 school year, ongoing	Student schedules, IEPs, admin observation
IEP team members will meet regularly to discuss students, needs being met in the least restrictive environment possible.	IEP team members	Meeting space and time, Phoenix SE, IEP	2019-2020 school year, ongoing	Master calendar, Phoenix SE, IEPs
PSSST meetings are held monthly with the special education supervisor, school social worker, school psychologist, administration, and teachers. These multidisciplinary team meetings are designed to support student success.	Administration, special education supervisor, school social worker, school psychologist, SPED teachers, additional staff as needed	Meeting space and time, meeting agendas, substitutes	2019-2020 school year, meetings are held monthly throughout the school year.	Master calendar, meeting minutes



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Continued professional development on specialized reading programs will be conducted.	Administration, special education teachers, specialized instructional facilitator – reading (SIF-R)	training materials, meeting space and time	2019-2020 school year, ongoing	Admin observation, input from SIF-R
Special education teachers, names will be posted outside classroom doors with general education teachers, names to encourage students to see both co-teachers as their teachers.	Office staff	SPED teachers, general education teachers, classroom signs	2019-2020 school year, ongoing	Admin observation, signs posted outside classrooms